

## Checklist for Evaluating a Website

<b>Title</b>		
<b>URL</b>		
<b>Date Accessed</b>		<b>Overall Rating:</b> <input type="radio"/> <b>Excellent</b> <input type="radio"/> <b>Good</b> <input type="radio"/> <b>Fair</b> <input type="radio"/> <b>Poor</b>

AUTHORITY	Details / Comments
<input type="checkbox"/> The author of the site is clearly identified.	
<input type="checkbox"/> The author has appropriate credentials.	
<input type="checkbox"/> The publisher of the site is identified.	
<input type="checkbox"/> The site contains contact information.	
<input type="checkbox"/> A reputable group has rated the site.	
<i><b>Tip:</b> Information experts choose wisely. Check up on authors and sites in Virtual Library databases.</i>	

OBJECTIVITY	Details / Comments
<input type="checkbox"/> The purpose of the site is clearly stated.	
<input type="checkbox"/> The sponsors of the site are clearly identified.	
<input type="checkbox"/> The intended audience for the site is clear.	
<input type="checkbox"/> The site is free of bias and stereotyping.	
<input type="checkbox"/> Advertising does not influence the information.	
<i><b>Tip:</b> There are always people behind websites. Determine if these people wish to advocate, inform, or entertain.</i>	

ACCURACY AND COMPLETENESS	Details / Comments
<input type="checkbox"/> The site contains accurate information.	
<input type="checkbox"/> The site is well-researched and documented.	
<input type="checkbox"/> The site's information can be verified.	
<input type="checkbox"/> The site's links are reputable and working.	
<input type="checkbox"/> The site's information is deep and well written.	
<i><b>Tip:</b> Start with quality information. Use the Virtual Library for sites that model accuracy and depth.</i>	

CURRENCY	Details / Comments
<input type="checkbox"/> The date that the site was created is given.	
<input type="checkbox"/> The date that the site was updated is given.	
<input type="checkbox"/> Key information has been revised recently.	
<i><b>Tip:</b> Currency affects accuracy. Check dates on the site to see if the information is current enough for the task.</i>	

TECHNICALITIES	Details / Comments
<input type="checkbox"/> The site is easy to navigate.	
<input type="checkbox"/> The site's graphics and layout add to its value.	
<i><b>Tip:</b> Looks can be deceiving. Check that animations, frames, colours, and special effects actually inform.</i>	