

How to Apply to College

How to create an account:

- Your username is permanent. It will not change if you update your contact email address.
- Your password must be between 8 and 14 characters in length
- **DO NOT** create more than one account.

1. Go to www.ontariocolleges.ca
2. Select APPLY NOW and create a new account.
3. Create a username and password and keep in a safe place:

*Use a personal email. **Do NOT use your school board email.**

Username: (email address)	
Password:	

4. Go to your email and look for the email from OCAS. Click on the link to activate your account.
5. You are now ready to start your application **but first you must do the planning!**

Planning and Research:

- Go to www.ontariocolleges.ca or use MyBlueprint
- Use the search button to find the college programs or colleges you are looking for and write down key information.
- You are only allowed **5 program choices** and a **maximum of 3 programs at one college.**
- The cost is **\$150.**

College Name	Program Code	Program Title & Length	Campus	Start Date

How to apply:

1. Once you have completed the above chart you are ready to apply.
2. Go to ontariocolleges.ca and go to "Apply".
3. There is a [video](#) with instructions on applying.
4. Login with your username and password.
5. Complete the application as required by adding your programs.
6. When you are done you will have to pay using a credit card or a special debit card you can use for on-line purchases. Payment **MUST** be made in order for your application to be complete!
7. The system will often ask you to tell your guidance counsellor to upload your courses. Please note that your courses and grades will automatically be uploaded during each marking period. **Please notify your guidance counsellor if after a few days of applying your courses and grades are still not showing up on your application!**



EDSS Recommended Deadline - December 17th, 2025
College APPLICATION DEADLINE: February 1, 2026